

Membership Renewal Process

So, you have received your VCC membership renewal notice. Follow along with me as I step through renewing my own membership.

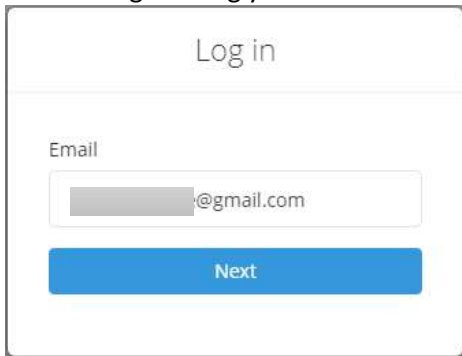
1. Click on the link in the renewal notification

Your membership "Ordinary" is expiring soon for Victorian Climbing Club

Hi Glen,

Your Ordinary membership for the Victorian Climbing Club will expire on Tuesday 31 August. Not to worry, you can [renew your membership](#) now! (Or copy and paste

2. Log in using your email address

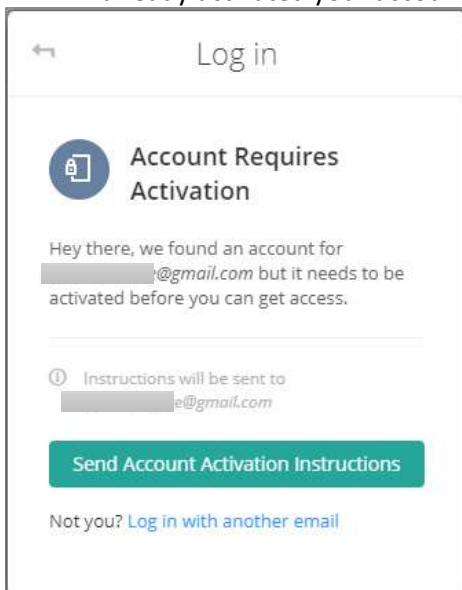


Log in


Email

Next


3. Follow the instructions to activate your account. (You will not see this message if you have already activated your account.)



Log in

 **Account Requires Activation**

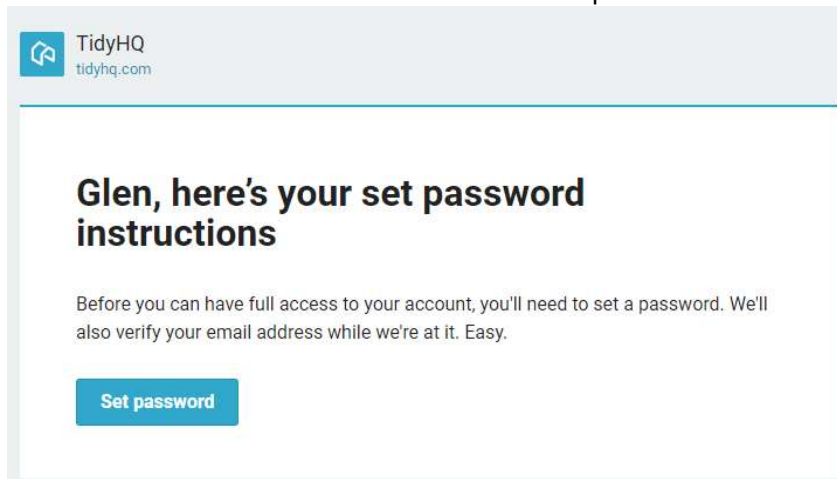
Hey there, we found an account for **...@gmail.com** but it needs to be activated before you can get access.

 Instructions will be sent to **...e@gmail.com**

[Send Account Activation Instructions](#)

Not you? [Log in with another email](#)

4. Wait for the activation email and set the password



The screenshot shows an email from TidyHQ with the subject 'Glen, here's your set password instructions'. The email body contains a message explaining that the user needs to set a password to have full access to their account. A blue button labeled 'Set password' is prominently displayed.

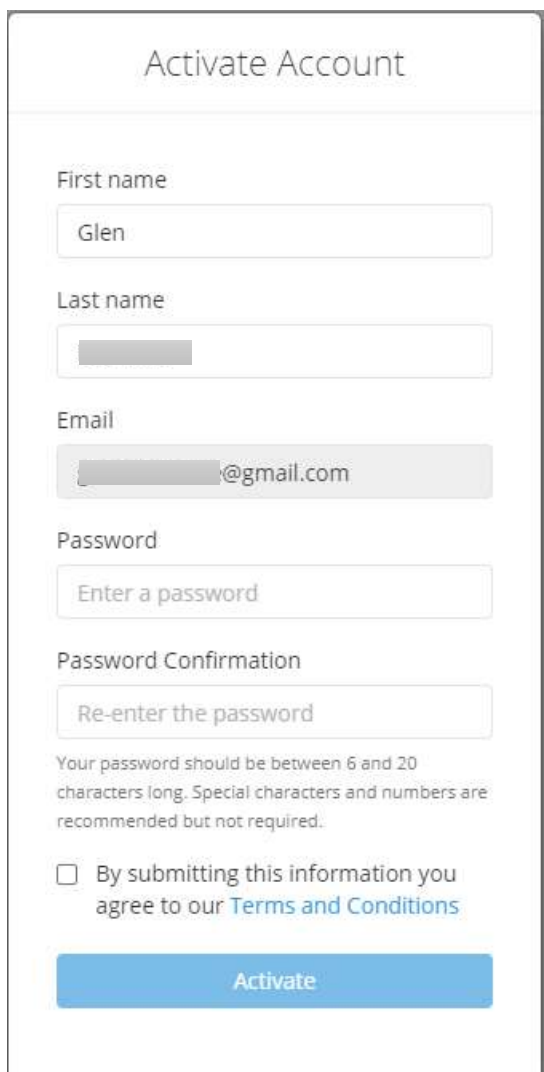
TidyHQ
tidyhq.com

Glen, here's your set password instructions

Before you can have full access to your account, you'll need to set a password. We'll also verify your email address while we're at it. Easy.

[Set password](#)

5. Create a password and activate your account



The screenshot shows a web form titled 'Activate Account'. It contains several input fields for user information: First name (Glen), Last name (redacted), Email (redacted@gmail.com), Password (placeholder: Enter a password), and Password Confirmation (placeholder: Re-enter the password). Below the password fields, there is a note about password requirements (6-20 characters, special characters and numbers recommended). A checkbox for agreeing to terms and conditions is present, followed by a blue 'Activate' button.

Activate Account

First name

Last name

Email

Password

Password Confirmation

Your password should be between 6 and 20 characters long. Special characters and numbers are recommended but not required.

☐ By submitting this information you agree to our [Terms and Conditions](#)

[Activate](#)

6. Select the VCC to view

Which Organisation would you like to view?

 Victorian Climbing Club

7. Wait until you are logged in then select 'Membership' from the top bar and click on Renew

Membership Member News ▾ Using the Portal ▾ VCC Website [VCC Website](#) Contact Us Account Activation - Frequently Asked Questions

[Schedule](#) [Memberships](#) [Contact Profile](#)

Memberships

Display All ▾ memberships for Everyone ▾ [New Membership](#)

Ordinary

ACTIVE
Expiry: 31-08-2021

Glen

[Add to Apple Wallet](#)

[Pay](#) [Save to phone](#)

[More Details](#)

[Renew](#)

8. Follow the steps to renew

First

[Memberships](#) > [Membership Qualification and Waiver](#) > [Payment](#)

Membership Qualification and Waiver

Then

[Memberships](#) > [Membership Qualification and Waiver](#) > [Payment](#)

Payment

Card Holder's Name

Card Details

Card number MM / YY CVC

[< Back to Membership Qualification and Waiver](#)

[Pay \\$65.00 AUD](#)

9. You're done! A payment receipt will be emailed to you but no need to wait for that - head out climbing!



10. Wait! Before you go, take a moment to download your digital membership card to your phone. You can do this while walking to the cliff.

You can also add the membership card from your PC. Click on the Apple Wallet or G Pay link and follow the prompts. The card will appear in the payment app on your phone under Loyalty Cards. Tip: You need to be logged into the same account used by Apple Wallet or G Pay.

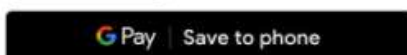
Memberships

Display [All](#) ▼ memberships for [Everyone](#) ▼

Ordinary

ACTIVE
Expiry: 31-08-2022

Glen [REDACTED]



[More Details](#)

11. But there's more! While you were out climbing, a 'welcome back' message magically appeared in your Inbox.

What a great day - you got to climb and renewed your VCC membership!

